

Last Name _____

First Name _____

Diocese of Rockford

Safe Environment Checklist

Volunteer Requirements

Step 1:

Forms to Complete:

- 1. Authorization to Conduct Background Check
- 2. DCFS Acknowledgement of Mandated Reporter Status

Step 2:

Read each document & sign & return Volunteer Acknowledgement on last page:
(forms found on—ourladyofgoodcounsel.net or dioceseofrockford.org)

- 1. Code for the Pastoral Use of Technology & Social Media
- 2. Code of Pastoral Conduct
- 3. Sexual Misconduct Norms-requires password—[dmalloy!](#)
- 4. Guidelines for Youth & Those Working with Youth

Step 3:

Protecting God's Children—online training to complete (takes approx. 45 minutes)

- 1. Go online to Virtus—<http://www.virtusonline.org>
 - Register under Diocese of Rockford
 - Create your own User ID and Password
 - Complete training and print out **Certificate of Completion** at end of session and return form to parish office

Step 4:

- 1. Please list all your current volunteer duties and any you plan to be involved with in the future:
